

**SERVICE PLAN DEVELOPMENT AND IMPLEMENTATION CHECKLIST FOR SEX OFFENDERS**

Support Consideration	Support Location					
	Home	Community	Work	Appointments	Family/Friends Home	Other
<p>Supervision</p> <p>Determine the level of supervision based on the assessed need</p>	<p>Define supervision by more than number of hours provided.</p> <p>Is it safe for individual to be in restroom without staff supervision?</p> <p>Define "24 hours a day, 7 days a week"</p> <p>Define "within eye sight"</p> <p>Define "within arm's reach"</p> <p>What happens if staff must go to the bathroom?</p> <p>Specify if individual is allowed to leave</p> <p>If allowed to leave are they required to be followed by staff</p> <p>Should police be called if individual leaves without staff?</p> <p>Is this individual safe to live with other individuals?</p> <p>Everyone must agree to have restrictions in the home– general restrictions that affect all residents/tenants such as alarms, locks on windows</p> <p>Address transitions times (meals, medications)</p> <p>What can individual watch</p>	<p>Specify supervision level in bathroom used by public vs. a private bathroom</p> <p>Do staff need to be present in stall?</p> <p>What happens if staff must go to the bathroom</p> <p>What should staff do if individual leaves staff supervision? Should police be called if individual leaves without staff?</p> <p>Parameters of group outing</p> <p>Parameters of attending movies</p> <p>Parameters of date structure (relationships)</p> <p>What is level of supervision for transportation</p>	<p>Is it safe for individual to be in restroom without staff supervision</p> <p>What happens if staff must go to the bathroom</p> <p>Specify if individual is allowed to leave</p> <p>If allowed to leave are they required to be followed by staff</p> <p>Should police be called if individual leaves without staff?</p> <p>What is the ratio of staff and what supports have to be put in place to keep all safe</p> <p>Access to magazines, publications</p> <p>Specify supervision at work</p> <p>What is level of supervision for transportation</p> <p>Does work/day program have information to support person's needs and desires</p> <p>Address Transitions from</p>	<p>Is it safe for individual to be in restroom without staff supervision</p> <p>What happens if staff must go to the bathroom</p> <p>Specify if individual is allowed to leave</p> <p>If allowed to leave are they required to be followed by staff</p> <p>Should police be called if individual leaves without staff?</p> <p>What is level of supervision for transportation</p> <p>Access to magazines, publications</p>	<p>Are there any concerns with unsupervised visits</p> <p>Children</p> <p>What happens if staff must go to the bathroom</p> <p>Specify if individual is allowed to leave</p> <p>If allowed to leave are they required to be followed by staff</p> <p>Should police be called if individual leaves without staff?</p> <p>What can individual watch on TV, internet</p> <p>Access to magazines, publications</p>	

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Restrictions- If restrictions are required they must be based on assessment in a team approved plan and have Human Rights Approval	<p>Should Social Media be controlled</p> <p>Alarm system restrictions must be in the ISP and agreed upon by roommates</p>					
Provider Selection: Free Choice of Provider	<p>Is provider willing and able to meet the needs?</p> <p>Is staff well trained?</p> <p>-Agency provider should be considered as they may be able to have more supports and staff to meet needs</p>	<p>Is provider willing and able to meet the needs?</p> <p>Are there environmental factors that need to be addressed?</p>	<p>Is provider willing and able to meet the needs?</p> <p>Are there environmental factors that need to be addressed?</p>			

Staff Training- No standards but must be individualized	<ul style="list-style-type: none"> <li>- Understanding/ Management of adult sex offender</li> <li>-Understand offense cycle</li> <li>-Debrief after crisis-- Continuous meetings/</li> <li>-follow up</li> <li>-Relapse Prevention</li> </ul>		<ul style="list-style-type: none"> <li>Understanding/ Management of adult sex offender</li> <li>-Understand offense cycle</li> <li>-Debrief after crisis-- Continuous meetings/</li> <li>-follow up</li> <li>-Relapse Prevention</li> </ul>			
Staff Selection	<p>Support Staff and Providers should be:</p> <ul style="list-style-type: none"> <li>-Well trained</li> <li>-Comfortable</li> <li>-Have Trauma Training</li> <li>-Support</li> <li>-Not have biased that would prevent proper support HPC</li> </ul>		<p>Support Staff and Providers should be:</p> <ul style="list-style-type: none"> <li>-Well trained</li> <li>-Comfortable</li> <li>-Have Trauma Training</li> <li>-Support</li> <li>-Not have biased that would prevent proper support</li> </ul>			
Communication	<p>Process between All Team Members for check ins/updates</p> <ul style="list-style-type: none"> <li>-How Frequently</li> <li>-Method</li> <li>-Meetings</li> <li>-How will information be shared</li> </ul>		<p>Process between All Team Members for check ins/updates</p> <ul style="list-style-type: none"> <li>-How Frequently</li> <li>-Method</li> <li>-Meetings</li> <li>-How will information be shared</li> </ul>	<p>Process between All Team Members for check ins/updates</p> <ul style="list-style-type: none"> <li>-How Frequently</li> <li>-Method</li> <li>-Meetings</li> <li>-How will information be shared</li> </ul>		
Historical Information on Individual	<p>How much will be shared/disseminated</p>		<p>How much will be shared/disseminated</p>			

Back Up Plans	What occurs if routine/trained staff is unavailable? Have other staff been trained for emergencies		What occurs if routine/trained staff is unavailable? Have other staff been trained for emergencies			
Monitoring	How frequently will plan implementation be monitored and in what way? How frequently will environmental supports (alarms, window locks, phone controls, computer controls) be monitored?	How frequently and in what way will plan implementation be monitored?	How frequently will plan implementation be monitored and in what way?			
Skill Development	Must be Meaningful		Must be Meaningful			